

# RECLAIMED

## Job Description

<b>Job title</b>	<i>Kids Club Cohort Leader</i>
<b>Reports to</b>	<i>Quitman County Ministry Director</i>
<b>Capacity</b>	<i>Part Time</i>

## Job Summary

Reclaimed is a non-profit Christian organization that partners with communities to bring Gospel hope and sustainable solutions so that every child can be set up to succeed by their community. Reclaimed is committed to building out community support through programs that aid in the holistic development of children and families in high-needs areas. Reclaimed leads a weekly after-school tutoring program called Kids Club for students ages K - 8th grade at our building in Marks, MS called *The Village*. This program includes after school activities, homework help, reading and math enrichment programs, social-emotional learning, field trips, summer camps, and more.

Reclaimed is seeking part-time workers to serve as the Kids Club Cohort Leaders for the weekly programming at *The Village*. The Kids Club Cohort Leaders will work directly with students ages K-8th grade to provide support, assistance, and leadership to the students in their groups. Primary responsibilities will take place on Tuesday - Thursday from 2:00 - 6:00 PM with other optional hours for special events, and field trips. Cohort Leaders should enjoy working with children and care about creating a safe space for kids to learn and grow. Individuals who are passionate about education and investing in children would be a great fit for this role. This is a great opportunity for someone who loves working with kids and students and wants to make a difference in their lives. This would also be great experience for a teacher wanting to practice support, leadership, and tutoring in a more laid-back setting while interacting with students of different ages and education levels.

## Responsibilities

The primary job duties and responsibilities of the Kids Club Cohort Leader include, but are not limited to:

- Implement, execute and lead programming at Kids Club at the direction of the Quitman County Ministry Director.
- Assist students of various ages with homework and online programming during Kids Club.
- Participate in optional other events and programming at The Village throughout the semester.

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- Develop and maintain a welcoming environment and healthy relationships with kids and their families as they attend programming at The Village.
- Assist in maintaining a clean and safe facility at The Village.
- Work with Reclaimed Staff to ensure that every child is safe and welcome at The Village.
- Participate in a weekly staff meeting.
- Adhere to the Reclaimed Employee Handbook and other Reclaimed policies.

## Qualifications

Preferred qualifications include, but are not limited to:

- Must have a love for children and an interest in empowering children to enrich their education.
- Ability to work well with others on a team, and individually in order to accomplish tasks.
- Must be fluent in English and be able to both read and write in English,
- Must be willing and able to work with students and provide assistance both one-on-one and in group settings,
- Must be willing and able to display patience and maintain a calm demeanor,
- Must be able to stand for a period of time,
- Must have High School Diploma or GED Equivalent, and
- Must have a Driver's License.
- Must be able to pass a background check.

## Position Details and Location

This position is part time and based in Marks, Mississippi. Programming at The Village operates by semester and generally follows the schedule of the Quitman County School District. Cohorts will work Tuesday, Wednesdays, and Thursdays from 2:00 pm until 6:00 pm at The Village located in downtown Marks, MS. The Village is located approx 50 minutes from Ole Miss and 1 hour from Delta State. We will gladly sign off for class credit or internship credit for this position.

This is a part-time position, not to exceed 15 hours per work week, and the position pays \$16 per hour. Each cohort leader will reapply for the 2024/2025 school year.

## How To Apply

Interested applicants should fill out the application linked on the website, and email a cover letter and resume to [info@reclaimedproject.org](mailto:info@reclaimedproject.org).